



**KAIMOSI FRIENDS UNIVERSITY COLLEGE (KAFUCO)**  
(A Constituent College of Masinde Muliro University of Science and Technology)

Tel: 0777373633

E-mail: [dpfd@kafuco.ac.ke](mailto:dpfd@kafuco.ac.ke)

Website [www.kafuco.ac.ke](http://www.kafuco.ac.ke)

P.O. Box, 385  
Kaimosi - 50309  
Kenya

***Office of the Deputy Principal (F&D)***

27<sup>th</sup> June, 2019

**DECLARATION OF VACANCIES**

In pursuit of its mission and mandate, the University wishes to invite applications from qualified candidates to fill the positions indicated below:

**TEACHING POSITIONS**

**A. SCHOOL OF BUSINESS AND ECONOMICS**

**1. DEPARTMENT OF ECONOMICS**

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>1 POSITION</b>
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**Area of Specialization**

Economics	1 position	KAFUCO/SOBE/ECON/01/19
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**2. DEPARTMENT OF ACCOUNTING AND FINANCE**

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>1 POSITION</b>
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**Area of Specialization**

Accounting and Auditing	1 position	KAFUCO/SOBE/02/19
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**B. SCHOOL OF EDUCATION AND SOCIAL SCIENCES**

**1. DEPARTMENT OF SOCIAL SCIENCES**

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>3 POSITIONS</b>
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**Area of Specialization**

Criminology	1 position	KAFUCO/SESS/01/19
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History	1 position	KAFUCO/SESS/02/19
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Geography	1 position	KAFUCO/SESS/03/19
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## 2. DEPARTMENT OF LANGUAGES AND LITERATURE

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>2 POSITIONS</b>
<b>Area of Specialization</b>		
Kiswahili	1 position	KAFUCO/LLE/01/19
English	1 position	KAFUCO/LLE/02/19

## 3. DEPARTMENT OF CURRICULUM INSTRUCTION TECHNOLOGY

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>2 POSITIONS</b>
<b>Area of Specialization</b>		
Curriculum Studies	1 position	KAFUCO/CIT/01/19
Subject Instruction	1 position	KAFUCO/CIT/02/19

## 4. DEPARTMENT OF EDUCATION FOUNDATION, PSYCHOLOGY AND MANAGEMENT

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>2 POSITIONS</b>
<b>Area of Specialization</b>		
Educational Psychology	1 position	KAFUCO/EFPM/01/19
Educational Foundation	1 Position	KAFUCO/EPM/02/19

## C. SCHOOL OF SCIENCE

### 1. DEPARTMENT OF MATHEMATICS

<b>SENIOR LECTURER</b>	<b>GRADE 13</b>	<b>1 POSITION</b>
<b>Area of Specialization</b>		
Pure Mathematics	1 position	KAFUCO/SOSCI/01/19

**2. DEPARTMENT OF PHYSICAL SCIENCES**

**SENIOR LECTURER                                 GRADE 13                                 2 POSITIONS**

**Area of Specialization**

Physics	1 Position	KAFUCO/SOSCI/02/19
Chemistry	1 Position	KAFUCO/SOSCI/03/19

**3. DEPARTMENT OF BIOLOGICAL & AGRICULTURAL SCIENCES**

**SENIOR LECTURER                                 GRADE 13                                 1 POSITION**

**Area of Specialization**

Biology	1 Position	KAFUCO/SOSCI/04/19
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**D. DIRECTORATE OF RESEARCH INNOVATION AND OUTREACH**

**SENIOR RESEARCH FELLOW                                 GRADE 13     1 POSITION     KAFUCO/RIO/01/19**

**Area of Specialization:**

Multidisciplinary grant proposal writing

**Requirements:**

The following Commission for University Education in Kenya (CUE) harmonized Criteria and guidelines for appointment and promotion of academic staff in Universities in Kenya dated 27th October 2014 shall apply:

- 1. An earned Ph.D or equivalent degree qualification (or a Master's degree qualification in special cases) in the relevant field from an accredited and recognized University;**
- 2. At least three (3) years of teaching experience at the University level as a Lecturer or six (6) years research/industry experience.**
- 3. A minimum of thirty two (32) publication points as a Lecturer or equivalent, of which at least twenty four (24) should be from refereed scholarly journals;**
- 4. Supervised at least three (3) post-graduate students to completion as a Lecturer or equivalent.**
- 5. Registered with the relevant professional bodies (where applicable).**

**In addition to the above applicants for the position of Senior Research Fellow must demonstrate the following:**

1. Evidence of grant proposal writing in multidisciplinary areas.
2. Thorough knowledge of multidisciplinary research methods/techniques.
3. Regular writing of research grants.
4. Knowledge of leadership and mentorship in research to other academic members of staff.

## **E. NON-TEACHING POSITIONS**

### **1. OFFICE OF THE PRINCIPAL**

**Assistant Registrar Grade 12 1 position KAFUCO/ADMIN/01/19**

For appointment to this position, the applicant must possess:

1. A Bachelor's Degree in Social Sciences, Communication or Business related areas,
2. Master's degree in Business Administration related fields, Social Sciences or Communication.
3. Five (5) years' experience in fund raising or resource mobilization in private or public entities,
4. Proficiency in using applications software, including: presentation, spreadsheet, word processing, and project management tools,
5. Proven knowledge and evidence in resource mobilization and fund raising.

### **2. SCHOOL OF COMPUTING AND INFORMATION TECHNOLOGY**

**Assistant Systems Administrator Grade 8 1 position KAFUCO/SCIT/02/19**

For appointment to this position, the applicant must possess:

1. University degree in computer science, information technology or a closely related field,
2. At least 3 years of experience with LAN and WAN operations and administration,
3. Must have served as Systems Administrator in similar or comparable environment,
4. Expert skills in Linux and Windows 2003 administration, and Active Directory,
5. Familiarity with best practices in network design and operations,
6. Professional certifications like Microsoft Certified Systems Administrator (MCSA) certification will be added advantage.

### **3. PROCUREMENT DEPARTMENT**

**Supplies Officer/ Procurement Officer I Grade 11 1 Position KAFUCO/PROC/01/19**

For appointment to this position, the applicant must possess:

1. Must possess Bachelor's Degree in Procurement/Supplies Management and Master's degree in Procurement/Supplies Management.
2. Three years working experience as Procurement/Supplies Officer II Grade 10 or comparable position.
3. Must be a member of Kenya Institute of Supplies Management (KISM)
4. Must be computer literate.

**4. SCHOOL OF SCIENCE                      GRADE 8                      2 POSITION**

**1. Technologist (Physics)            1 position                      KAFUCO/SOSCI/01/19**

For appointment to this position, the applicant must possess:

1. Bachelor of Science degree in Physics.
2. Must be computer literate.
3. Must have at least six months working experience.

**2. Technologist (Chemistry)            1 Position                      KAFUCO/SOSCI/02/19**

For appointment to this position, the applicant must possess:

1. Bachelor of Science degree in Chemistry/Biochemistry.
2. Must be computer literate.
3. Must have at least six months working experience.

**4. FINANCE DEPARTMENT**

**1. Accountant 1                      Grade 12            1 Position    KAFUCO/FIN/01/19**

For appointment to this position, the applicant must possess:

1. Bachelor of Commerce/Business Administration in (Finance/Accounting) and Master's in Business Administration (Accounting/Finance).
2. Must have served for three (3) years as Accountant II Grade 11 or in a comparable position.
3. Must be ICT competent in Microsoft applications and ERP Accounting Software
4. Must be a member of ICPAK or other relevant profession in good standing.

**2. Assistant Accountant 1            Grade 10            1 Position    KAFUCO/FIN/02/19**

For appointment to this position, the applicant must possess:

1. Bachelor of Commerce Degree/Business Administration degree in Accounting or Finance.
2. CPA Part II or its equivalent.
3. Must have served for three (3) years as Assistant Accountant II Grade 9 or in a comparable position.
4. Computer literacy in Microsoft applications and ERP Accounting software.

## **Timelines**

**All applications should be addressed to:**

Deputy Principal  
Finance & Development  
Kaimosi Friends University College  
P.O BOX 385-50309  
**KAIMOSI.**

So as to reach not later than **Wednesday, 17<sup>th</sup> July, 2019**. Any canvassing will lead to automatic disqualification

N/B: Only shortlisted candidates will be contacted. Kaimosi Friends University College is an equal opportunity employer and therefore applicants of either gender or persons with disability are encouraged to apply.

**Kindly visit Kaimosi Friends University College website [www.kafuco.ac.ke](http://www.kafuco.ac.ke)** for details about Requirements, Mode of Application and all other relevant information.