



**KAIMOSI FRIENDS UNIVERSITY COLLEGE**

(A Constituent College of Masinde Muliro University of Science and Technology)

P. O. Box 385 - 50309

KAIMOSI

**PROCUREMENT OFFICE**

E-mail: [procurement@kafuco.ac.ke](mailto:procurement@kafuco.ac.ke), Website [www.kafuco.ac.ke](http://www.kafuco.ac.ke)

**REQUEST FOR QUOTATION**

Quotation No KAF/GEN/SERVICING/ESTATE/094/2020-2021

TO:

.....  
P.O BOX.....  
.....

Date: 27/4/2021

Authorized for issue:

**Designation:** Procurement Officer

**Notes:**

You are invited to submit quotations for material, etc, as listed below:1

1. **This is not an order.** Read the conditions and instructions on reverse before quoting.
2. This quotation should be submitted so as to reach **KAFUCO** on or before **4<sup>th</sup> May , 2021 at 12:00 noon**
3. Your quotation should include all costs for delivery of the goods/service including duty, tax, 16% VAT, delivery charges etc to KAFUCO or where specified
4. Attach your Tax compliance certificate, pin certificate and certificate of incorporation
5. Evidence of having serviced generators/previous works
6. Attach current valid Agpo Certificate
7. Attach Company Profile

Item no	Item Description	UoM	Quantity	Unit Price	Delivery period	Totals Kshs	Remarks
1.	Repair of generator tank that is leaking reservoir						
2.	Purchase of the main Switch of the generator with the following specification: <ol style="list-style-type: none"> <li>1. Manufacturer: MABB/SHNEIDER</li> <li>2. Manual Depressible switch gear</li> <li>3. Rated thermal current 400 Amps</li> <li>4. Rated fused shortcut 415(51MVA)</li> <li>5. Operational rating to Bs to 5419</li> <li>6. Offload isolation AC 160 Amps 660v</li> <li>7. Insulation voltage 660v</li> </ol>		1				

**For Official Use Only**

Suppliers Signature	Date	Stamp

Opened By				
	Name	Designation	Signature	Date
1				
2				
3				

**CONDITIONS**

- The General Conditions of Contract for the Procurement of Goods 2015 (obtainable from PPOA website [www.ppoa.go.ke](http://www.ppoa.go.ke)) apply to this transaction. This form properly sub-mitted constitutes the agreement to supply or provide the goods or services shown at the prices and within the delivery period stated overleaf.
- Procuring entity shall not be bound to accept the lowest or any other offer.
- Procuring entity reserves the right to accept any offer in part unless the contrary is stipulated by the candidate.
- Samples of offers when required will be provided free and before the closing date of the quotation. If not destroyed during tests they will, upon request, be returned at the candidate’s expense, or may be collected by the owner.

**INSTRUCTIONS**

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections made and initialed by persons who are authorized to sign quotations.
2. Quote for each item separately, and in units as specified.
3. This form must be signed by an authorized representative of the candidate and preferably it should also be rubber stamped. Each quotation must **be submitted separately in a plain sealed envelope with quotation number endorsed outside**. Descriptive literature or samples of items offered may be forwarded with the quotation.
4. If you do not wish to quote, please endorse reasons on this form and return it, otherwise your name may be deleted from the procuring Entity’s mailing list for the items listed here on.
5. By quoting you confirm that you have not engaged in any corrupt practices relating to procurement and if found to have done so at any time you will be liable for the sanctions contained in the standard Public Procurement Integrity Declaration published on the PPOA website above.