



KAIMOSI FRIENDS UNIVERSITY COLLEGE (KAFUCO)
(A Constituent College of Masinde Muliro University of Science and Technology)

Office of the Registrar (Academic & Students' Affairs)

Internal Memo

From: Senior Assistant Registrar (A&SA)

Date: 30th June, 2021

To: All Students

Ref: KAF/COR: 501012 VOL.1 (153)

ATT: YEAR 2019 GRADUATION COHORT

SUBJECT: CERTIFICATES FOR 2019 GRADUANDS

This is to notify all students who graduated during the 14th graduation in December 2019 that their certificates, which had errors, have now been rectified.

Students who wish to collect their certificates may visit the office of the Registrar (Academic Affairs) during working hours on Wednesdays of the week from 9.00a.m to 4.00p.m for assistance.

Please ensure that you carry the following documents:

1. Original National ID card
2. Student ID Card (MMUST & KAFUCO Type)
3. Clearance Form duly completed
4. Gown Issuance form

These documents (Certificates and Transcripts) will **NOT** be issued to any person other than the graduates themselves.

Please share this information with any student who may not directly access this communication for their awareness.

Dr. S. W. Munda

Senior Assistant Registrar (A&SA)



Copy:

- Principal
- Ag. Deputy Principal (A&SA)
- In-charge Students' Affairs
- In-charge ICT
- Chairman KAFUCOSO